



IRANIAN OFFSHORE ENGINEERING
AND CONSTRUCTION COMPANY

To:	Whom it May Concerns Managing Director Tender No 966444	Date:	Jun/29/2024
Attn.:	x	Letter No.:	
		CC:	Files including Letter pages: 2 Zip file 9

Invitation for Tender Subject:
Purchase of Block & Bleed Valves for Belal Gas Field Development Project

Tender No. 966444

The bidders are invited to submit their technical and commercial proposals as “**Bid**” for the above Tender which need to contain the most competitive price(s)/rates and conditions as detailed in attachments:

The following instructions are intended to assist Bidders in preparation and submission of the Bid: The Bid should be submitted in three separates, wax sealed envelopes as follows and the Tender number shall be indicated on all envelopes of your Bid:

Summary of Scope of supply:

Scope of supply shall include all the goods requested in the attached documents including the Material Requisition (MR & MTO) document.

1. Material Requisitions:
BLG-2-000-PI-PQ-010

2. Specifications and datasheets:
BLG-2-000-CO-SP-001-D02 (Painting & Coating Spec.)
BLG-2-000-ME-SP-001 (Packing-Forwarding-Marking Spec.)
BLG-2-000-ME-SP-002 (General Spec. for Inspection)

BLG-2-000-ME-SP-003 (Supplier Drawing and Documents Spec.)
BLG-2-000-ME-SP-025 (Spec. for Spare Parts Requirements)
BLG-2-000-PI-DT-008 (Datasheet)
BLG-2-000-PI-PQ-010 (Material Requisition for Integral Block & Bleed Valves)
BLG-2-000-PI-SP-005 (Additional Requirement for Carbon Steel for Sour Service)
BLG-2-000-PI-SP-006-D1 (Piping Material Project Spec.)
BLG-2-000-PI-SP-009-D2 (Spec. for Manual Valve)

Bid Special Conditions for Purchase of Block and Bleed Valves for Belal Gas Field Development Project

- 1- All requested materials shall be supplied from the Approved vendor List (AVL) of the Iranian Ministry of Petroleum which is attached to the Tender Documents.
- 2- The project specification document according to attached files shall be followed by vendor. The required tests and certificates are mentioned in these documents.
- 3- Original/ True Copy of Material Certificates including all tests and qualifications according to the project specifications shall be provided by vendor.
- 4- TPA inspection before shipment will be coordinated by purchaser. Vendor shall make required coordination for inspection by the introduced TPA.

Terms of Delivery: IOEC CFR Khorramshahr/ FOB Manufacturer according to INCOTERMS 2010

1- Wax Sealed Envelope A (Bid Bond):

Envelope A should be identifiable with clear markings, "**BID BOND**" on the outer cover. The Bidders should submit and deliver an irrevocable and un-conditional Bid Bond to "*IOEC's Transaction Committee*". The value of Bid Bond shall be **Euro 64,000 or IRR 28,000,000,000.** (**Bank Guarantee**)

Valid bank guarantee in favor of Iran Marine Engineering and Construction Company (National ID 10101402850)

- **Note:** The valid bank guarantee for foreign companies is the guarantees issued by the banks approved by the Central Bank of the Islamic Republic of Iran.
- Eghtesad Novin Bank Guarantee or Cheque is not Acceptable.
- **Note :** Hereby regarding the bid bond **for only None Iranian Companies base in UAE** issuance (Envelope A). IOEC would like to mention that all bidders as a registered company in UAE is able to submit a **Guarantee Cheque in UAE** currency equal to 125% above mentioned the required amount (**EUR 80,000**) in favor of IOEC business partner in UAE, named, "Achill Ship Management & Operation company) as bid bond.

Address: 1606-1608, Aldurah tower Bohira cornish sharjah UAE, Attention. Accounts Dep TEL: 0097165540022 FAX: 0097165540220;

for only Iranian Companies base in IRAN, Guarantee Cheque in IRR shall be 2 Times above mentioned the required amount **56,000,000,000 IRR.** in favor of IOEC, The Cheque shall be raftered in Sayad Format and shall be registered in **Pichak central bank system** and receipt of registration letter have to been delivered in Envelope A with original cheque. (Bellow information is necessary to submit cheque):

شناسه ملی – National Code ۱۰۱۰۱۴۰۲۸۵۰

کد اقتصادی – Commercial Code ۴۱۱۱۱۴۴۸۸۶۸

شماره ثبت – Registration Code ۹۶۲۲۵

Bank Guarantee in the benefit of -Iranian Offshore Engineering and Construction Company.equal to the guarantee amount. Bank Guarantees issued by Bank Eghtesad novin is not accepted.

The principle of cash deposit to Bank Mellat account, Central Independent Branch, code 63529, to account number 6865755757, or Shaba number IR. 690120000000006865755757.

If Bid Bond is a bank guarantee, it is also possible for Bidder to submit the Bid Bond to our business partner in UAE, named “*ACHILL Ship Management & Operation*”, Address: 1606-1608, Aldurah tower Bohira cornish sharjah UAE, Attention. Accounts Dep TEL: 0097165540022 FAX: 0097165540220;

If the Bidder prefers to do so, A true copy of Bid Bond with receiving approval of “ACHIL ” should be included in Envelope A.

A bank guarantee issued in respect of other tenders is not acceptable. Guarantees issued by insurance companies which are approved by the Central Insurance company of the Islamic Republic of Iran.

IOEC reserves the right to reject the Bid without needing to notify the Bidders who do not submit Bid Bond satisfying the above-mentioned conditions.

Important Notice 1: please consider attached MR & Specifications.

Important Notice 2: (PARENTAL CORPORATE GUARANTEE) This type of guarantee is only acceptable in case of all the following conditions:

- The type of tender shall be of the international kinds.
- The producer / tenderer or manufacturer must be in the AVL list of the Iranian oil Ministry (NIOC)

or Ahdaf Company Holding.

- The validity of the guarantee provider and its acceptance shall be approved by the IOEC board of directors.

Comment 1: The application of the provisions of this clause in transactions of more than one hundred equal to the number of average transactions, requires the final approval of the holding by the board of directors.

Comment 2: Regarding reputable international companies whose list is approved by the holding's board of directors every year; It is acceptable to provide GUARANTEE CORPORATE under the above conditions.

❖ A real state collateral bond equivalent to 80% of the declared value of the selected official expert

on legal affairs and company contracts.

❖ Types of participation and deposit bonds issued by banks.

❖ Requests for approval and settlement of contracts concluded between the applicant and the company.

❖ Shares of public companies accepted in the Tehran civil Exchange and the Tehran Stock

Exchange at 70 % of the lowest transaction price of the last 3 months, after the approval of the Director/Chief of Finance and Investment Holding.

2- Wax Sealed Envelope B (Technical Proposal):

Envelope B should be identifiable with clear markings, "TECHNICAL" on the outer cover. Technical proposal should be prepared based on the attached Scope of work, which all pages of Scope of work shall be signed by Bidders and company stamped affixed as "READ & ACCEPTED", including among other things Scope of Work, CONTRACT draft, PMO and QHSE requirements, and this letter; and **should be 1 soft copy (CD or DVD)**.

The Technical Proposal shall include the following:

Section 1 -A copy of the list of proposed goods with the number and without price (un-priced) along with the electronic copy.

(Note: Exactly the same as the Commercial Priced Proposal but blanking out all prices and rates)

Section 2 -A copy of the scheduling program for supply and delivery of goods based on the place of delivery of the goods according to the place specified in the invitation.

Section 3 -Bidder's Registration/Constitutional Documents related tender documents.

Section 4 -The specifications and technical considerations that should be considered by the bidders when submitting the proposal are:

Section 5 -The supply of steel pipes is allowed only from the list of manufacturers approved by the Ministry of Oil (MOP).

Section 6 -Any contractual/legal/commercial qualifications, clarifications, exceptions or modifications of the Invitation to Tender Documents

Section 7 -The technical specifications of the project including attached MR & documents.

Section 8 -The seller must be ready to inspect the ordered items at the appointed time after paying the advance payment. The items will be inspected by the representatives of the buyer and employer (Petro pars and Pars Oil and Gas Company) and a third-party inspector before delivery. The seller is obliged to provide the necessary cooperation and arrangements for the presence of experts for inspection. The final payment will be subject to the approval of the items at the time of inspection.

Section 9 -The original material certificate according to the grades of the purchase request must be provided by the seller. If the items do not have a certificate of origin; The costs related to sampling and testing in the laboratory approved by the employer (including chemical analysis, tensile, impact and other tests according to the technical specifications of the project) are the responsibility of the seller.

Section 10 -A copy of all the documents submitted by the bidder, "and this invitation letter" must be sealed with the bidder's seal and have the signatures of the bidder's obligee with the words "read and accepted" along with the electronic copy of the scanned documents.

❖ Some issues which is important shall be considered in **Wax Sealed Envelope B (Technical Proposal)**:

- Proposal but blanking out all prices and rates.
- Work Time Schedule and delivery time.
- Bidder shall provide its proposal with shortest possible delivery period not later than Delivery time and based on Delivery method.
- Any proposal with no certain delivery date or long delivery period may be rejected.
- Any other proposed technical alternatives or deviation list to this Tender.

(In case of any deviation from the MTO, AVL or the specifications, the respective Deviation List shall be submitted with the Technical Proposal.)

- IOEC Procurement General Terms & Conditions.
- Sub-vendor list and origin (if any).
- Delivery method is CFR Khorramshahr/FOB Manufacturer based on Incoterms 2010.
- Guarantee terms and after-order services shall be instructed in the proposal.
- The submission of ITP for welded items including pipes and cones is required.
- Bidder's Registration/Constitutional Documents, including:
 - i) Certificate of Registration/Incorporation Notice.
 - ii) Memorandum & Articles of Association.
 - iii) Valid Incumbency Certificate/Valid Official Gazette/Board Resolution evidencing Bidder's authorized signatories/signatory.
 - iv) Good Standing Certificate Evidencing Bidder is existing and currently in good standing.
 - v) Register of Shareholders detailing the names, addresses and percentage owned or contributed.
 - vi) Register of Directors/Board of directors.
 - vii) Copies of Passports of Managing Director, authorized signatories/signatory and all Members of the Board.
 - viii) Copies of Local ID Cards of Managing Director and all Members of the Board.

3- Wax Sealed Envelope C (Commercial Proposal):

Envelope C should be identifiable with clear markings, "**COMMERCIAL**" on the outer cover. Commercial Proposal shall include 1 original Hard Copy as follows:

Section 1 - Schedule of Prices with cost breakdown and unit rates

Section 2 - Prices of any proposed alternatives and options.

Bidders shall submit all prices **in EURO** and on a lump-sum and gross basis including Tax and Social Security Organization (SSO) withholding/deductions if applicable (SSO withholding/deductions are not applicable for non-Iranian companies).

All above-described three Envelopes A, B & C shall be sent or delivered to "IOEC's Transaction Committee", being located at 5th Floor, No.27, Arak Street, Nejatollahi St. Karimkhan St., Tehran, Iran-1598966911, **15** days after the date of publication of the first tender announcement, 10:00 AM Tehran local time.

Particular Conditions:

- An **Advance Payment up to 40%** of the Contract Compensation could be paid to Supplier by IOEC against submission **of acceptable irrevocable**, And the rest is after the product is ready and upon **delivery. (40% Advance + 60% after test & inspection & Delivery)**
- **Delivery time: 5 months after advance payment**
- For internal situation the cost of transportation and insurance for items that are provided from inside Iran to the destination (**Khorramshahr**) is the responsibility of the seller. It is necessary for the seller to include the relevant costs in the financial offer. Hence for external situation, **for items that are supplied from abroad, the conditions of delivery in the form of Country-of-Origin FOB should be taken into account.**
- Performance Guarantee (PG): An acceptable irrevocable and extendable unconditional first demand guarantees equal to 10% of total purchase order value valid until 24 months after delivery of goods or 18 months after recommissioning / installation of all pipes / Goods, **whichever comes first as Performance Guarantee** to be issued after effective date prior to first payment. Vendor shall not be entitled to total payment before such Guarantee submit to Purchaser. Such Performance Guarantee shall release after delivery of goods and approval of Purchaser after the end of guarantee period. If supplier fails to provide the PG, Purchaser will retain 10% of PO value from the Supplier First invoice(s) as Retention Performance Guarantee and release it after expiration of Guarantee Period and approval of Purchaser
- The employer can reject items that do not match the technical specifications, terms and conditions of the inquiry.
- **In case of delay in the delivery of the goods in due time, for each week of delay 1% of the order amount up to maximum of 10% of the purchase order will be deducted as a penalty for delay.**
- **All legal deductions (insurance and taxes) are the responsibility of the contractor / Tenderer. In case of providing positive documents, the VAT will be paid by IOEC.**
- Any amendments or changes to the contents of the Tender Documents shall be reflected in the tenderer Particulars Conditions', which shall prevail over the other sections of the Agreement when tenderer is executed with the successful Bidder.
- All rates, sums and prices stated in the Bidder's break down price list shall be fixed and firm and not subject to any revision, nor escalation, nor any adjustment (due to fuel price change, inflation, sanction etc.)
- The Bid/techno-commercial Proposals should be a firm and unconditional offer and shall remain valid for 1 months from Tender Closing Date.
- In case of contradiction between the amounts written in letters and numbers, the priority is with the amount written in letters, and in case of contradiction between the units, the price and the sum of the prices and the number of items with the sum of the sums will be considered the sum of the sums mentioned in the tenderer's proposal and the tenderer is obliged to correct the price according to the opinion of the tenderer. If the tenderer's price proposal is one of the first or second winners and the bidder does not accept the price adjustment according to the bidder's

opinion and is not willing to make a deal with it; Bidder He will have the right to reject the tenderer's proposal and to record the guarantee of participation in the tender in his favor.

- Inspections are conducted based on the requirements listed in the technical specifications of the project and the final ITP and the issuance of the IRN by a third-party inspector.
- Each page of the Bid shall be duly signed by an authorized signatory/signatories of Bidders and stamped by the Bidders' seal.
- Bidders are advised to read the contents of this letter carefully and ensure that their responses comply fully therewith. Failure to provide the information and documents required by this letter or failure to satisfy the conditions herein contained may make or render the Bid unacceptable.
- Should a Bidder be unable to clearly define the limit of his work scope, then Bidder shall request IOEC to clarify and confirm his work scope limit.
- Delay penalty is **1%** of the contract amount for each **weekly** of unauthorized delay up to a **maximum of 10%** of the contract amount.
- The amount of advance payment is equal to **40%** of the contract amount in return for the **guarantee accepted by the company** and its depreciation in proportion to the amounts of the invoices.
- For Iranian Company Payment and compensation is in Rials and based on the sales rate of Nima remittance in the Sana system.
- For None Iranian Company The amount of the tender and contract is in Euros, but the invoices can be paid in Euros (the exchange rate for these payments is **www.xe.com**) or its equivalent. Riyal and based on the average weekly rate of buying and selling Euro remittances in the Senate system according to Iranian website: (**www.ice.com**)
- The way of paying the invoices will be monthly or based on Milestone and according to the volume and progress of the confirmed work in each of the rows of the financial bankruptcy structure after deducting legal and contractual deductions.
- **Terms of Delivery: IOEC Khorramshahr / South of IRAN and FOB for abroad companies**
- The bidding is done in **two steps**, technical Qualification and financial, **only the accepted proposals in technical stage will be considered at opening financial stage.**
- IOEC is free to increase or decrease the amount of work up to 25% of the contract amount.
- Deadline for receiving offers: **15 Days after the date of first announcement of the tender, 10:00 A.M Tehran Local Time.**

General Notes and Other Conditions:

- The commercial and technical proposals should be submitted to *"IOEC's Transaction Committee"*.
- After sending of the Bid/techno-commercial proposals, please inform the sender of RFQ immediately for any further follow up and subsequent negotiations.
- Please note that distribution of the Bid/techno-commercial proposals or submission of the Bid/techno-commercial proposals to other person or department in IOEC will make Bid/techno-commercial proposals null and void.
- You may need some project detail documents as reference and for review/info which could be submitted to your attention on request.

- If there are any questions/queries, or Requiring any Site Visit please don't hesitate to contact under sign with **(Ms.Mahabadpour, Tel: +98-21-82841057) , 5 days after call of tender according to sending invitation letter** for Inquiries and more information.
- All Bidder's potential ability will be evaluated based on their technical qualifications and declared information and previous project references.
- Bidders shall clearly describe on their technical Proposal and its cover letter that the required, introduced all pipes and equipment shall be available in a timely manner on the relevant commencement date.
- The successful Bidder's Bid Bond shall remain valid until the later date on which:
 - the Contract/LOI has been fully signed and taken effect, and
 - Performance Bank Guarantee has been received by IOEC before,
 when-upon occurrence of the last of above two conditions-successful Bidder's Bid Bond will be released and returned.

In the event that the successful Bidder is required to submit an Advance Payment Guarantee and/or Performance Guarantee as stipulated in the Contract, the successful Bidder's Bid Bond shall remain valid until the Advance Payment Guarantee and/or Performance Guarantee is/are submitted and accepted by IOEC. If the successful Bidder fails to provide Advance Payment Guarantee and/or Performance Guarantee to the satisfaction of IOEC within the specified period(s), then IOEC shall have the right to call on and encase (or cause to be called on and encased) the full amount of the Bid Bond, terminate the Contract for default of the Bidder, exercise its other rights whatsoever, and enter into new Contract with second competitive Bidder.

- The Bid Bond of the unsuccessful Bidders, except and excluding the second competitive Bidder, will be returned following the award of the Contract to successful Bidder. The Bid Bond of the second competitive Bidder will be returned to him on the date on which successful Bidder's Bid Bond will be released and returned to successful Bidder by IOEC, as stated in the preceding paragraph.
- IOEC will have the right to issue Change Orders up to +/- 25% of the Contract amount for any increase or decrease of Scope of Work (subject of the Tender) based on the same rates and prices without the need to issue an amendment to the Contract.
- For the purpose of selecting the successful Bidder, IOEC has the right at its sole discretion and decision to award the Contract, the whole or part of the Scope of Work (subject of the Tender) to any Bidder and enter into the Contract with any Bidder that IOEC may recognized and the Bidder has no right to claim or contest such discretion and decision method; and Bidders have forfeited such rights in their entirety. IOEC is under no obligation to award a contract or accept the lowest or any Bid and shall be entitled to reject any and all Bids, to waive irregularities and formalities in its absolute discretion and will not assign any reason for the rejection of any Bid. IOEC will not be responsible for any costs or expenses incurred by the Bidder in connection with its Bid, any site visit, attending meetings, obtaining additional insurance, etc., or for the formation of the Contract, whether the Bidder is selected as successful Bidder or not. The Bidder shall not have any recourse for any redress if IOEC, for whatever reason, awards the Contract to another Bidder or does not award any Contract or cancel the Bid. The choice made by IOEC or its decision shall be final and shall not be contested or opposed by Bidder.
- The Bidder shall not be entitled to demand for a new rates or conditions for the part of the Contract awarded to him.
- The Bidder should notify IOEC immediately if any discrepancy, omission, or ambiguities are discovered in the attached Scope of Work and Tender Documents.

- If a Bidder retracts or withdraws its Bid during the period of its validity, IOEC may, at its sole discretion, without the need for summons, notice or other legal formalities:
 - call on and encase (or cause to be called on and encased) the Bid Bond, and
 - exercise any other rights that IOEC holds or acquires, whether or not stipulated in the Tender Documents and this letter.

Bidders who are not available to submit their Bid/techno-commercial proposals by hardcopy because of long distance can submit their Bid/proposals via email to TC@ioec.com email address, **without any CC, BCC or extra copy to other person whomsoever or department**. Only Technical Proposal and Unpriced Commercial Proposal (two separate files) could be sent to: TC.Commercial@ioec.com without any Cc or Bcc

It is to be noted that in case of submission of the Bid/proposal by any email in CC or BCC, IOEC will consider such Bid/proposal null and void.

More Clarifications:

Refer to Invitation Please notice to bellow clarification Items, the bidders shall be signed and stamped and write ((**Read & Accepted**)) bellow of each page and resend it via tender's documents. This letter shall be acknowledged, and the Bid shall be signed, by (a) person(s) duly authorized to sign on behalf of the Bidder. An original of valid Power of Attorney, Board Resolution or valid Official Gazette shall be attached to the Bid identifying Bidder's authorized signatory/signatories.

This letter stands as Invitation to Bid containing inter alia Instruction to Bidders and shall have the same legal force and effect. **It is highly important that you as a Bidder acknowledge the receipt of this letter and further confirm in writing Bidder's willingness to participate in the Tender within two (2) calendar days as from the receipt of this letter.**

Best wishes

Bahram Vakili

Transaction Committee Secretary

Iranian Offshore Engineering & Construction Company (IOEC)